| Sl No | Pariculars | Check Box |
|---|---|---|
| **A** | **FORM I** | |
| 1 | Form I filled as per the format | |
| 2 | Particulars in Column 1 filled as per the estimate of receipts | |
| | | |
| **B** | **FORM II** | |
| 1 | Form II filled as per the format | |
| 2 | Particulars in Column 1 filled as per Demand for Grants | |
| | | |
| **C** | **APPENDIX I** | |
| 1 | Appendix I is the consolidated estimate of App I(A)-expenditure head wise | |
| 2 | 15 digit Debitable Expenditure Head mentioned | |
| 3 | Category wise number and amount under each expenditure head . | |
| | | |
| **D** | **APPENDIX I(A)** | |
| 1 | Name of the Department  mentioned | |
| 2 | Name of the Division  mentioned | |
| 3 | 15 digit Debitable Expenditure Head mentioned | |
| 4 | Individual excel sheets prepared for individual expenditure heads. | |
| | | |
| **E** | **APPENDIX II** | |
| 1 | Estimate of Leave Encashment filled as per the format | |
| 2 | Copy of Appendix II forwarded to Director,PGIPF,Finance Department | |
| | | |
| **F** | **APPENDIX III** | |
| 1 | Appendix III is the consolidated estimate of App III(A),III(B)& III(C) - expenditure head wise | |
| 2 | 15 digit Debitable Expenditure Head mentioned | |
| 3 | Category wise number and amount under each expenditure head . | |
| | | |
| **G** | **APPENDIX III( A)** | |
| 1 | Name of the Department mentioned | |
| 2 | Name of the Division mentioned | |
| 3 | 15 digit Debitable Expenditure Head mentioned | |
| 4 | Appendix III (A) includes normal MR only | |
| 5 | Individual excel sheets prepared for individual expenditure heads. | |
| | | |
| **H** | **APPENDIX III (B)** | |
| 1 | Name of the Department  mentioned | |
| 2 | Name of the Division  mentioned | |
| 3 | 15 digit Debitable Expenditure Head mentioned | |
| 4 | Appendix III (B) includes OFOJ appointments on daily wage only. | |
| 5 | Individual excel sheets prepared for individual expenditure heads. | |
| | | |
| **I** | **APPENDIX -III (C)** | |
| 1 | Name of the Department mentioned | |
| 2 | Name of the Division  mentioned | |
| 3 | 15 digit Debitable Expenditure Head mentioned | |
| 4 | Appendix III (C) includes OFOJ appointments on consolidated pay only. | |
| 5 | Individual excel sheets prepared for individual expenditure heads. | |
| | | |
| **J** | **APPENDIX- IV** | |
| 1 | Appendix III is the consolidated estimate of App IV(A) & IIV(B) - expenditure head wise | |
| 2 | 15 digit Debitable Expenditure Head mentioned | |
| 3 | Category wise number and amount under each expenditure head . | |
| | | |
| **K** | **APPENDIX- IV (A)** | |
| 1 | Name of the Department mentioned | |
| 2 | Name of the Division  mentioned | |
| 3 | 15 digit Debitable Expenditure Head mentioned | |
| 4 | Individual excel sheets prepared for individual expenditure heads. | |
| | | |
| **L** | **APPENDIX IV (B)** | |
| 1 | Name of the Department  mentioned | |
| 2 | Name of the Division  mentioned | |
| 3 | 15 digit Debitable Expenditure Head mentioned | |
| 4 | Individual excel sheets prepared for individual expenditure heads. | |